

ACGME Common Program Requirements (Fellowship)

Common Program Requirements (Fellowship) Contents

Int	roducti	on	3
	Int.A.	Preamble	3
	Int.B.	Definition of Subspecialty	3
		Length of Educational Program	
I.		ght	
	I.A.	Sponsoring Institution	
	I.B.	Participating Sites	
	I.C.	Recruitment	5
	I.D.	Resources	6
	I.E.	Other Learners and Other Care Providers	
II.	Persor	nnel	
	II.A.	Program Director	
	II.B.	Faculty	
	II.C.	Program Coordinator	
	II.D.	Other Program Personnel	
III.	Fellow	Appointments	
	III.A.	Eligibility Criteria	
	III.B.	Number of Fellows	.18
	III.C.	Fellow Transfers	.18
IV.	Educa	tional Program	.18
	IV.A.	Curriculum Components	.18
	IV.B.	ACGME Competencies	.19
	IV.C.	Curriculum Organization and Fellow Experiences	.21
	IV.D.	Scholarship	.21
	IV.E.	Independent Practice	.23
٧.	Evalua	ition	.23
	V.A.	Fellow Evaluation	.23
	V.B.	Faculty Evaluation	
	V.C.	Program Evaluation and Improvement	.28
VI.	The Le	earning and Working Environment	.31
	VI.A.	Patient Safety, Quality Improvement, Supervision, and Accountability	. 32
	VI.B.	Professionalism	.38
	VI.C.	Well-Being	
	VI.D.	Fatigue Mitigation	
	VI.E.	Clinical Responsibilities, Teamwork, and Transitions of Care	. 44
	VI.F.	Clinical Experience and Education	45

Where applicable, text in italics describes the underlying philosophy of the requirements in that section. These philosophic statements are not program requirements and are therefore not citable.

Note: Review Committees may further specify only where indicated by "The Review Committee may/must further specify."

Background and Intent: These fellowship requirements reflect the fact that these learners have already completed the first phase of graduate medical education. Thus, this document is intended to explain the differences.

Introduction

Int.A.

 Fellowship is advanced graduate medical education beyond a core residency program for physicians who desire to enter more specialized practice. Fellowship-trained physicians serve the public by providing subspecialty care, which may also include core medical care, acting as a community resource for expertise in their field, creating and integrating new knowledge into practice, and educating future generations of physicians. Graduate medical education values the strength that a diverse group of physicians brings to medical care.

Fellows who have completed residency are able to practice independently in their core specialty. The prior medical experience and expertise of fellows distinguish them from physicians entering into residency training. The fellow's care of patients within the subspecialty is undertaken with appropriate faculty supervision and conditional independence. Faculty members serve as role models of excellence, compassion, professionalism, and scholarship. The fellow develops deep medical knowledge, patient care skills, and expertise applicable to their focused area of practice. Fellowship is an intensive program of subspecialty clinical and didactic education that focuses on the multidisciplinary care of patients. Fellowship education is often physically, emotionally, and intellectually demanding, and occurs in a variety of clinical learning environments committed to graduate medical education and the well-being of patients, residents, fellows, faculty members, students, and all members of the health care team.

In addition to clinical education, many fellowship programs advance fellows' skills as physician-scientists. While the ability to create new knowledge within medicine is not exclusive to fellowship-educated physicians, the fellowship experience expands a physician's abilities to pursue hypothesis-driven scientific inquiry that results in contributions to the medical literature and patient care. Beyond the clinical subspecialty expertise achieved, fellows develop mentored relationships built on an infrastructure that promotes collaborative research.

Int.B. Definition of Subspecialty

49 50		[The Review Committee must further specify]
50 51	Int.C.	Length of Educational Program
52 53		[The Review Committee must further specify]
54 55 56	I.	Oversight
57 58	I.A.	Sponsoring Institution
58 59 60 61 62		The Sponsoring Institution is the organization or entity that assumes the ultimate financial and academic responsibility for a program of graduate medical education consistent with the ACGME Institutional Requirements.
63 64 65 66		When the Sponsoring Institution is not a rotation site for the program, the most commonly utilized site of clinical activity for the program is the primary clinical site.
	com may part limi sch hea teac	kground and Intent: Participating sites will reflect the health care needs of the imunity and the educational needs of the fellows. A wide variety of organizations or provide a robust educational experience and, thus, Sponsoring Institutions and icipating sites may encompass inpatient and outpatient settings including, but not ted to a university, a medical school, a teaching hospital, a nursing home, a cool of public health, a health department, a public health agency, an organized lith care delivery system, a medical examiner's office, an educational consortium, a ching health center, a physician group practice, federally qualified health center, or educational foundation.
67 68 69	I.A.1.	The program must be sponsored by one ACGME-accredited Sponsoring Institution. (Core)*
70 71	I.B.	Participating Sites
72 73 74 75		A participating site is an organization providing educational experiences or educational assignments/rotations for fellows.
76 77	I.B.1.	The program, with approval of its Sponsoring Institution, must designate a primary clinical site. (Core)
78 79 80 81 82 83		[The Review Committee may specify which other specialties/programs must be present at the primary clinical site and/or the expected relationship with a core program in the discipline]
84 85 86 87	I.B.2.	There must be a program letter of agreement (PLA) between the program and each participating site that governs the relationship between the program and the participating site providing a required assignment. (Core)
89 90	I.B.2.a	The PLA must:

91	I.B.2.a).(1)	be renewed at least every 10 years; and, (Core)
92	, , ,	
93	I.B.2.a).(2)	be approved by the designated institutional official
94		(DIO). (Core)
95		
96	I.B.3.	The program must monitor the clinical learning and working
97		environment at all participating sites. (Core)
98		
99	I.B.3.a)	At each participating site there must be one faculty member,
100		designated by the program director, who is accountable for
101		fellow education for that site, in collaboration with the
102		program director. ^(Core)
103		

104 105

106

107

108 109 110

111 112

113 114

115

116 117 I.C.

Background and Intent: While all fellowship programs must be sponsored by a single ACGME-accredited Sponsoring Institution, many programs will utilize other clinical settings to provide required or elective training experiences. At times it is appropriate to utilize community sites that are not owned by or affiliated with the Sponsoring Institution. Some of these sites may be remote for geographic, transportation, or communication issues. When utilizing such sites, the program must designate a faculty member responsible for ensuring the quality of the educational experience. In some circumstances, the person charged with this responsibility may not be physically present at the site, but remains responsible for fellow education occurring at the site. The requirements under I.B.3. are intended to ensure that this will be the case.

Suggested elements to be considered in PLAs will be found in the ACGME Program Director's Guide to the Common Program Requirements. These include:

- Identifying the faculty members who will assume educational and supervisory responsibility for fellows
- Specifying the responsibilities for teaching, supervision, and formal evaluation of fellows
- Specifying the duration and content of the educational experience
- Stating the policies and procedures that will govern fellow education during the assignment

I.B.4. The program director must submit any additions or deletions of participating sites routinely providing an educational experience. required for all fellows, of one month full time equivalent (FTE) or more through the ACGME's Accreditation Data System (ADS). (Core)

[The Review Committee may further specify]

The program, in partnership with its Sponsoring Institution, must engage in practices that focus on mission-driven, ongoing, systematic recruitment and retention of a diverse and inclusive workforce of residents (if present), fellows, faculty members, senior administrative staff members, and other relevant members of its academic community. (Core)

Background and Intent: It is expected that the Sponsoring Institution has, and programs implement, policies and procedures related to recruitment and retention of minorities underrepresented in medicine and medical leadership in accordance with the

Sponsoring Institution's mission and aims. The program's annual evaluation must include an assessment of the program's efforts to recruit and retain a diverse workforce, as noted in V.C.1.c).(5).(c).

110		
119	I.D.	Resources
120		
121	I.D.1.	The program, in partnership with its Sponsoring Institution, must
122		ensure the availability of adequate resources for fellow education.
123		(Core)
124		
125		[The Review Committee must further specify]
126		
127	I.D.2.	The program, in partnership with its Sponsoring Institution, must
128		ensure healthy and safe learning and working environments that
129		promote fellow well-being and provide for: (Core)
130		
131	I.D.2.a)	access to food while on duty; (Core)
132		
133	I.D.2.b)	safe, quiet, clean, and private sleep/rest facilities available
134		and accessible for fellows with proximity appropriate for safe
135		patient care; (Core)
136		

118

137 138

139

140 141 Background and Intent: Care of patients within a hospital or health system occurs continually through the day and night. Such care requires that fellows function at their peak abilities, which requires the work environment to provide them with the ability to meet their basic needs within proximity of their clinical responsibilities. Access to food and rest are examples of these basic needs, which must be met while fellows are working. Fellows should have access to refrigeration where food may be stored. Food should be available when fellows are required to be in the hospital overnight. Rest facilities are necessary, even when overnight call is not required, to accommodate the fatigued fellow.

I.D.2.c) clean and private facilities for lactation that have refrigeration capabilities, with proximity appropriate for safe patient care; (Core)

Background and Intent: Sites must provide private and clean locations where fellows may lactate and store the milk within a refrigerator. These locations should be in close proximity to clinical responsibilities. It would be helpful to have additional support within these locations that may assist the fellow with the continued care of patients, such as a computer and a phone. While space is important, the time required for lactation is also critical for the well-being of the fellow and the fellow's family, as outlined in VI.C.1.d).(1).

142 143 144	I.D.2.d)	security and safety measures appropriate to the participating site; and, ^(Core)		
145 146 147 148	I.D.2.e)	accommodations for fellows with disabilities consistent with the Sponsoring Institution's policy. (Core)		

149 150 151 152 153	I.D.3.	Fellows must have ready access to subspecialty-specific and other appropriate reference material in print or electronic format. This must include access to electronic medical literature databases with full text capabilities. (Core)
154 155 156	I.D.4.	The program's educational and clinical resources must be adequate to support the number of fellows appointed to the program. (Core)
157 158		[The Review Committee may further specify]
159 160 161 162	I.E.	A fellowship program usually occurs in the context of many learners and other care providers and limited clinical resources. It should be structured to optimize education for all learners present.
163 164 165	I.E.1.	Fellows should contribute to the education of residents in core programs, if present. (Core)
166 167		[The Review Committee may further specify]

Background and Intent: The clinical learning environment has become increasingly complex and often includes care providers, students, and post-graduate residents and fellows from multiple disciplines. The presence of these practitioners and their learners enriches the learning environment. Programs have a responsibility to monitor the learning environment to ensure that fellows' education is not compromised by the presence of other providers and learners, and that fellows' education does not compromise core residents' education.

II. Personnel

II.A. Program Director

II.A.1. There must be one faculty member appointed as program director with authority and accountability for the overall program, including compliance with all applicable program requirements. (Core)

II.A.1.a) The Sponsoring Institution's Graduate Medical Education Committee (GMEC) must approve a change in program director. (Core)

II.A.1.b) Final approval of the program director resides with the Review Committee. (Core)

Background and Intent: While the ACGME recognizes the value of input from numerous individuals in the management of a fellowship, a single individual must be designated as program director and made responsible have overall responsibility for the program. This individual will have dedicated time for the leadership of the fellowship, and it is this individual's responsibility to communicate with the fellows, faculty members, DIO, GMEC, and the ACGME. The program director's nomination is reviewed and approved by the GMEC. Final approval of the program directors resides with the applicable ACGME Review Committee.

168 169

170 171

172

173

174

175176177

178

179 180 181

185	II.A.2.	The program director <u>and, as applicable, the program's leadership</u>
186		team, must be provided with support adequate for administration of
187		the program based upon its size and configuration. (Core)
188		
189		[The Review Committee must further specify minimum dedicated
190		time for program administration, and will determine whether
191		program leadership refers to the program director or both the
192		program director and associate/assistant program director(s)]
193		
194		[The Review Committee may further specify regarding support for
195		associate program director(s)]
196		

Background and Intent: Twenty percent FTE is defined as one day per week. [This number will be modified to fit the level of support specified by the Review Committee]

"Administrative time" is defined as non-clinical time spent meeting the responsibilities of the program director as detailed in requirements II.A.4.a).(16).

The requirement does not address the source of funding required to provide the specified salary support.

To achieve successful graduate medical education, individuals serving as education and administrative leaders of fellowship programs, as well as those significantly engaged in the education, supervision, evaluation, and mentoring of fellows, must have sufficient dedicated professional time to perform the vital activities required to sustain an accredited program.

The ultimate outcome of graduate medical education is excellence in fellow education and patient care.

The program director and, as applicable, the program leadership team, devote a portion of their professional effort to the oversight and management of the fellowship program, as defined in II.A.4.-II.A.4.a).(16). Both provision of support for the time required for the leadership effort and flexibility regarding how this support is provided are important.

Programs, in partnership with their Sponsoring Institutions, may provide support for this time in a variety of ways. Examples of support may include, but are not limited to, salary support, supplemental compensation, educational value units, or relief of time from other professional duties.

Program directors and, as applicable, members of the program leadership team, who are new to the role may need to devote additional time to program oversight and management initially as they learn and become proficient in administering the program. It is suggested that during this initial period the support described above be increased as needed.

197		
198	II.A.3.	Qualifications of the program director:
199		
200	II.A.3.a)	must include subspecialty expertise and qualifications
201		acceptable to the Review Committee; and, (Core)
202		
203		[The Review Committee may further specify]

204 205 II.A.3.b) must include current certification in the subspecialty for 206 which they are the program director by the American Board 207 or by the American Osteopathic Board of subspecialty qualifications that are acceptable to the Review 208 Committee. (Core) 209 210 211 The Review Committee may further specify acceptable 212 subspecialty qualifications or that only ABMS and AOA certification will be considered acceptable] 213 214 215 [The Review Committee may further specify additional program 216 director qualifications] 217 218 II.A.4. **Program Director Responsibilities** 219 220 The program director must have responsibility, authority, and 221 accountability for: administration and operations; teaching and scholarly activity; fellow recruitment and selection, evaluation, and 222 223 promotion of fellows, and disciplinary action; supervision of fellows; and fellow education in the context of patient care. (Core) 224 225 226 II.A.4.a) The program director must: 227 be a role model of professionalism; (Core) 228 II.A.4.a).(1) 229

Background and Intent: The program director, as the leader of the program, must serve as a role model to fellows in addition to fulfilling the technical aspects of the role. As fellows are expected to demonstrate compassion, integrity, and respect for others, they must be able to look to the program director as an exemplar. It is of utmost importance, therefore, that the program director model outstanding professionalism, high quality patient care, educational excellence, and a scholarly approach to work. The program director creates an environment where respectful discussion is welcome, with the goal of continued improvement of the educational experience.

230

231 **II.A.4.a).(2)** 232

design and conduct the program in a fashion consistent with the needs of the community, the mission(s) of the Sponsoring Institution, and the mission(s) of the program; (Core)

234235

233

Background and Intent: The mission of institutions participating in graduate medical education is to improve the health of the public. Each community has health needs that vary based upon location and demographics. Programs must understand the social determinants of health of the populations they serve and incorporate them in the design and implementation of the program curriculum, with the ultimate goal of addressing these needs and health disparities.

236

239 240

237 **II.A.4.a).(3)** 238

administer and maintain a learning environment conducive to educating the fellows in each of the ACGME Competency domains; (Core)

Background and Intent: The program director may establish a leadership team to assist in the accomplishment of program goals. Fellowship programs can be highly complex. In a complex organization the leader typically has the ability to delegate authority to others, yet remains accountable. The leadership team may include physician and non-physician personnel with varying levels of education, training, and experience.

241
242
243

244

II.A.4.a).(4)

develop and oversee a process to evaluate candidates prior to approval as program faculty members for participation in the fellowship program education and at least annually thereafter, as outlined in V.B.; (Core)

245246247

II.A.4.a).(5) have the authority to approve program faculty members for participation in the fellowship program education at all sites; (Core)

249250251

248

II.A.4.a).(6) have the authority to remove program faculty members from participation in the fellowship program education at all sites: (Core)

253254255

256

257

258

252

II.A.4.a).(7)

have the authority to remove fellows from supervising interactions and/or learning environments that do not meet the standards of the program; (Core)

Background and Intent: The program director has the responsibility to ensure that all who educate fellows effectively role model the Core Competencies. Working with a fellow is a privilege that is earned through effective teaching and professional role modeling. This privilege may be removed by the program director when the standards of the clinical learning environment are not met.

There may be faculty in a department who are not part of the educational program, and the program director controls who is teaching the residents.

259 260

261262263

264

265266267

II.A.4.a).(8)

submit accurate and complete information required and requested by the DIO, GMEC, and ACGME; (Core)

provide applicants who are offered an interview with information related to the applicant's eligibility for the relevant subspecialty board examination(s); (Core)

provide a learning and working environment in which fellows have the opportunity to raise concerns and

268 269 270 fellows have the opportunity to raise concerns and provide feedback in a confidential manner as appropriate, without fear of intimidation or retaliation; (Core)

271272273

II.A.4.a).(11) ensure the program's compliance with the Sponsoring Institution's policies and procedures related to grievances and due process; (Core)

277 278 279 280 281 282	II.A.4.a).(12)	ensure the program's compliance with the Sponsoring Institution's policies and procedures for due process when action is taken to suspend or dismiss, not to promote, or not to renew the appointment of a fellow; (Core)
	Institution. Institution's	d and Intent: A program does not operate independently of its Sponsoring It is expected that the program director will be aware of the Sponsoring s policies and procedures, and will ensure they are followed by the leadership, faculty members, support personnel, and fellows.
283 284 285 286 287	II.A.4.a).(13)	ensure the program's compliance with the Sponsoring Institution's policies and procedures on employment and non-discrimination; (Core)
288 289 290	II.A.4.a).(13).	(a) Fellows must not be required to sign a non-competition guarantee or restrictive covenant.
291 292 293	II.A.4.a).(14)	document verification of program completion for all graduating fellows within 30 days; (Core)
294 295 296 297 298	II.A.4.a).(15)	provide verification of an individual fellow's completion upon the fellow's request, within 30 days; and, (Core)
	important to verification for record re have previous	d and Intent: Primary verification of graduate medical education is o credentialing of physicians for further training and practice. Such must be accurate and timely. Sponsoring Institution and program policies retention are important to facilitate timely documentation of fellows who busly completed the program. Fellows who leave the program prior to also require timely documentation of their summative evaluation.
299 300 301 302 303 304 305	II.A.4.a).(16)	obtain review and approval of the Sponsoring Institution's DIO before submitting information or requests to the ACGME, as required in the Institutional Requirements and outlined in the ACGME Program Director's Guide to the Common Program Requirements. (Core)
306 307	II.B.	Faculty
308 309 310 311 312 313 314 315 316 317		Faculty members are a foundational element of graduate medical education – faculty members teach fellows how to care for patients. Faculty members provide an important bridge allowing fellows to grow and become practice ready, ensuring that patients receive the highest quality of care. They are role models for future generations of physicians by demonstrating compassion, commitment to excellence in teaching and patient care, professionalism, and a dedication to lifelong learning. Faculty members experience the pride and joy of fostering the growth and development of future colleagues. The care they provide is enhanced by the opportunity to

318		teach. By employing a scholarly approach to patient care, faculty members,
319		through the graduate medical education system, improve the health of the
320		individual and the population.
		mulvidual and the population.
321		
322		Faculty members ensure that patients receive the level of care expected
323		from a specialist in the field. They recognize and respond to the needs of
324		the patients, fellows, community, and institution. Faculty members provide
325		appropriate levels of supervision to promote patient safety. Faculty
326		members create an effective learning environment by acting in a
327		professional manner and attending to the well-being of the fellows and
328		themselves.
329		
020	Backgroup	d and Intent: "Faculty" refers to the entire teaching force responsible for
		fellows. The term "faculty," including "core faculty," does not imply or
000	require an a	academic appointment -or salary support .
330	= .	
331	II.B.1.	For each participating site, there must be a sufficient number of
332		faculty members with competence to instruct and supervise all
333		fellows at that location. (Core)
334		
335		[The Review Committee may further specify]
336		· · · · · ·
337	II.B.2.	Faculty members must:
338		
339	II.B.2.a)	be role models of professionalism; (Core)
340		bo roto modolo di protocolondioni,
341	II.B.2.b)	demonstrate commitment to the delivery of safe, quality,
342	11.0.2.0)	cost-effective, patient-centered care; (Core)
343		cost-enective, patient-centered care,
343	Packaroun	d and Intent: Datiente have the right to expect quality, each offective care
		d and Intent: Patients have the right to expect quality, cost-effective care
		t safety at its core. The foundation for meeting this expectation is formed
		dency and fellowship. Faculty members model these goals and continually
		nprovement in care and cost, embracing a commitment to the patient and
	the commu	nity they serve.
344		
345	II.B.2.c)	demonstrate a strong interest in the education of fellows; (Core)
346		
347	II.B.2.d)	devote sufficient time to the educational program to fulfill
348		their supervisory and teaching responsibilities; (Core)
349		
350	II.B.2.e)	administer and maintain an educational environment
351	- /	conducive to educating fellows; (Core)
352		conductive to educating femore,
353	II.B.2.f)	regularly participate in organized clinical discussions,
354		rounds, journal clubs, and conferences; and, ^(Core)
		rounds, journal clubs, and conferences, and, · ·
355	II D 2 ~\	nurquo faquitu davalanment decianed te enhance their stille
356	II.B.2.g)	pursue faculty development designed to enhance their skills
357		at least annually. ^(Core)
358		
359		[The Review Committee may further specify]

Background and Intent: Faculty development is intended to describe structured programming developed for the purpose of enhancing transference of knowledge, skill, and behavior from the educator to the learner. Faculty development may occur in a variety of configurations (lecture, workshop, etc.) using internal and/or external resources. Programming is typically needs-based (individual or group) and may be specific to the institution or the program. Faculty development programming is to be reported for the fellowship program faculty in the aggregate.

361	<u> </u>	
362	II.B.3.	Faculty Qualifications
363		
364	II.B.3.a)	Faculty members must have appropriate qualifications in
365	•	their field and hold appropriate institutional appointments.
366		(Core)
367		
368		[The Review Committee may further specify]
369		
370	II.B.3.b)	Subspecialty physician faculty members must:
371		
372	II.B.3.b).(1)	have current certification in the subspecialty by the
373		American Board of or the American Osteopathic
374		Board of, or possess qualifications judged
375		acceptable to the Review Committee. (Core)
376		
377		[The Review Committee may further specify additional
378		qualifications]
379		
380	II.B.3.c)	Any non-physician faculty members who participate in
381		fellowship program education must be approved by the
382		program director. ^(Core)
383		IThe Devices Committee was forther and if I
384		[The Review Committee may further specify]
385		

Background and Intent: The provision of optimal and safe patient care requires a team approach. The education of fellows by non-physician educators enables the fellows to better manage patient care and provides valuable advancement of the fellows' knowledge. Furthermore, other individuals contribute to the education of the fellow in the basic science of the subspecialty or in research methodology. If the program director determines that the contribution of a non-physician individual is significant to the education of the fellow, the program director may designate the individual as a program faculty member or a program core faculty member.

386 387 II.B.3.d) Any other specialty physician faculty members must have 388 current certification in their specialty by the appropriate American Board of Medical Specialties (ABMS) member 389 390 board or American Osteopathic Association (AOA) certifying board, or possess qualifications judged acceptable to the 391 Review Committee. (Core) 392 393 394 [The Review Committee may further specify] 395 396 II.B.4. Core Faculty

403

404

Core faculty members must have a significant role in the education and supervision of fellows and must devote a significant portion of their entire effort to fellow education and/or administration, and must, as a component of their activities, teach, evaluate, and provide formative feedback to fellows. (Core)

Background and Intent: Core faculty members are critical to the success of fellow education. They support the program leadership in developing, implementing, and assessing curriculum and in assessing fellows' progress toward achievement of competence in the subspecialty. Core faculty members should be selected for their broad knowledge of and involvement in the program, permitting them to effectively evaluate the program, including completion of the annual ACGME Faculty Survey.

Core faculty members are critical to the success of fellow education. They support the program leadership in developing, implementing, and assessing curriculum, mentoring fellows, and assessing fellows' progress toward achievement of competence in and the independent practice of the specialty. Core faculty members should be selected for their broad knowledge of and involvement in the program, permitting them to effectively evaluate the program. Core faculty members may also be selected for their specific expertise and unique contribution to the program. Core faculty members are engaged in a broad range of activities, which may vary across programs and specialties. Core faculty members provide clinical teaching and supervision of fellows, and also participate in non-clinical activities related to fellow education and program administration. Examples of these non-clinical activities include, but are not limited to, interviewing and selecting fellow applicants, providing didactic instruction, mentoring fellows, simulation exercises, completing the annual ACGME Faculty Survey, and participating on the program's Clinical Competency Committee, Program Evaluation Committee, and other GME committees.

707		
405 406	II.B.4.a)	Core faculty members must be designated by the program director. (Core)
407		
408	II.B.4.b)	Core faculty members must complete the annual ACGME
409	,	Faculty Survey. (Core)
410		
411		[The Review Committee must specify the minimum number of core
412		faculty and/or the core faculty-fellow ratio]
413		
414		[The Review Committee may further specify requirements regarding
415		dedicated time support for core faculty members]
416		
417		[The Review Committee may specify requirements specific to
418		associate program director(s)]
419		
420	II.C.	Program Coordinator
421		
422	II.C.1.	There must be a program coordinator. (Core)
423		

424 II.C.2. The program coordinator must be provided with <u>dedicated time and</u>
425 support adequate for administration of the program based upon its
426 size and configuration. (Core)
427
428 [The Review Committee may must further specify minimum]

dedicated time for the program coordinator]

Background and Intent: Twenty percent FTE is defined as one day per week. [If applicable, this Background and Intent will be included in the subspecialty-specific program requirements and the number will be modified to fit the level of support specified by the Review Committee]

The requirement does not address the source of funding required to provide the specified salary support.

Each program requires a lead administrative person, frequently referred to as a program coordinator, administrator, or as <u>otherwise</u> titled by the institution. This person will frequently manage the day-to-day operations of the program and serve as an important liaison with <u>and facilitator between the</u> learners, faculty and other staff members, and the ACGME. Individuals serving in this role are recognized as program coordinators by the ACGME.

The program coordinator is a <u>key</u> member of the leadership team and is critical to the success of the program. As such, the program coordinator must possess skills in leadership and personnel management <u>appropriate to the complexity of the program</u>. Program coordinators are expected to develop <u>unique in-depth</u> knowledge of the ACGME and Program Requirements, <u>including</u> policies, and procedures. Program coordinators assist the program director in <u>meeting</u> accreditation <u>efforts requirements</u>, educational programming, and support of fellows.

Programs, in partnership with their Sponsoring Institutions, should encourage the professional development of their program coordinators and avail them of opportunities for both professional and personal growth. Programs with fewer fellows may not require a full-time coordinator; one coordinator may support more than one program.

The minimum required dedicated time and support specified in II.C.2.a) is inclusive of activities directly related to administration of the accredited program. It is understood that coordinators often have additional responsibilities, beyond those directly related to program administration, including, but not limited to, departmental administrative responsibilities, medical school clerkships, planning lectures that are not solely intended for the accredited program, and mandatory reporting for entities other than the ACGME. Assignment of these other responsibilities will necessitate consideration of allocation of additional support so as not to preclude the coordinator from devoting the time specified above solely to administrative activities that support the accredited program.

In addition, it is important to remember that the dedicated time and support requirement for ACGME activities is a minimum, recognizing that, depending on the unique needs of the program, additional support may be warranted.

II.D. Other Program Personnel

431

429

430

The program, in partnership with its Sponsoring Institution, must jointly 434 ensure the availability of necessary personnel for the effective 435 administration of the program. (Core) 436 437 438 [The Review Committee may further specify] 439 Background and Intent: Multiple personnel may be required to effectively administer a program. These may include staff members with clerical skills, project managers, education experts, and staff members to maintain electronic communication for the program. These personnel may support more than one program in more than one discipline. 440 441 III. **Fellow Appointments** 442 443 III.A. **Eligibility Criteria** 444 445 III.A.1. **Eligibility Requirements – Fellowship Programs** 446 447 [Review Committee to choose one of the following:] 448 449 Option 1: All required clinical education for entry into ACGME-450 accredited fellowship programs must be completed in an ACGME-451 accredited residency program, an AOA-approved residency program, a program with ACGME International (ACGME-I) Advanced 452 Specialty Accreditation, or a Royal College of Physicians and 453 454 Surgeons of Canada (RCPSC)-accredited or College of Family Physicians of Canada (CFPC)-accredited residency program located 455 in Canada. (Core) 456 457 458 Option 2: All required clinical education for entry into ACGME-459 accredited fellowship programs must be completed in an ACGME-460 accredited residency program or an AOA-approved residency 461 program. (Core) 462 Background and Intent: Eligibility for ABMS or AOA Board certification may not be satisfied by fellowship training. Applicants must be notified of this at the time of application, as required in II.A.4.a).(9). 463 464 [If Review Committee selected Option 1 above:] III.A.1.a) 465 Fellowship programs must receive verification of each entering fellow's level of competence in the required field, 466 467 upon matriculation, using ACGME, ACGME-I, or CanMEDS 468 Milestones evaluations from the core residency program. (Core) 469 470 [If Review Committee selected Option 2 above:] Fellowship programs must receive verification of each 471 entering fellow's level of competence in the required field, 472 473 upon matriculation, using ACGME Milestones evaluations from the core residency program. (Core) 474 475

478 479	III.A.1.c)	
480	III.A. 1.0)	Fellow Eligibility Exception
481 482		The Review Committee for will allow the following exception to the fellowship eligibility requirements:
483 484 485		[Note: Review Committees that selected Option 1 will decide whether or not to allow this exception. This section will be
486 487 488		deleted for Review Committees that do not allow the exception and for Review Committees that selected Option 2]
489 490 491 492 493 494 495	III.A.1.c).(1)	An ACGME-accredited fellowship program may accept an exceptionally qualified international graduate applicant who does not satisfy the eligibility requirements listed in III.A.1., but who does meet all of the following additional qualifications and conditions: (Core)
496 497 498 499 500 501 502	III.A.1.c).(1).(a)	evaluation by the program director and fellowship selection committee of the applicant's suitability to enter the program, based on prior training and review of the summative evaluations of training in the core specialty; and, (Core)
502 503 504 505 506	III.A.1.c).(1).(b)	review and approval of the applicant's exceptional qualifications by the GMEC; and, (Core)
507 508 509 510	III.A.1.c).(1).(c)	verification of Educational Commission for Foreign Medical Graduates (ECFMG) certification. (Core)
510 511 512 513 514 515	III.A.1.c).(2)	Applicants accepted through this exception must have an evaluation of their performance by the Clinical Competency Committee within 12 weeks of matriculation. (Core)

[If Review Committee allows the exception specified above:]

Background and Intent: An exceptionally qualified international graduate applicant has (1) completed a residency program in the core specialty outside the continental United States that was not accredited by the ACGME, AOA, ACGME-I, RCPSC or CFPC, and (2) demonstrated clinical excellence, in comparison to peers, throughout training. Additional evidence of exceptional qualifications is required, which may include one of the following: (a) participation in additional clinical or research training in the specialty or subspecialty; (b) demonstrated scholarship in the specialty or subspecialty; and/or (c) demonstrated leadership during or after residency. Applicants being considered for these positions must be informed of the fact that their training may not lead to certification by ABMS member boards or AOA certifying boards.

In recognition of the diversity of medical education and training around the world, this early evaluation of clinical competence required for these applicants ensures they can provide quality and safe patient care. Any gaps in competence should be addressed as per policies for fellows already established by the program in partnership with the Sponsoring Institution.

III.B. The program director must not appoint more fellows than approved by the Review Committee. (Core)

III.B.1. All complement increases must be approved by the Review Committee. (Core)

[The Review Committee may further specify minimum complement numbers]

III.C. Fellow Transfers

The program must obtain verification of previous educational experiences and a summative competency-based performance evaluation prior to acceptance of a transferring fellow, and Milestones evaluations upon matriculation. (Core)

[The Review Committee may further specify]

IV. Educational Program

The ACGME accreditation system is designed to encourage excellence and innovation in graduate medical education regardless of the organizational affiliation, size, or location of the program.

The educational program must support the development of knowledgeable, skillful physicians who provide compassionate care.

In addition, the program is expected to define its specific program aims consistent with the overall mission of its Sponsoring Institution, the needs of the community it serves and that its graduates will serve, and the distinctive capabilities of physicians it intends to graduate. While programs must demonstrate substantial compliance with the Common and subspecialty-specific Program Requirements, it is recognized that within this framework, programs may place different emphasis on research, leadership, public health, etc. It is expected that the program aims will reflect the nuanced program-specific goals for it and its graduates; for example, it is expected that a program aiming to prepare physician-scientists will have a different curriculum from one focusing on community health.

IV.A. The curriculum must contain the following educational components: (Core)

IV.A.1.

a set of program aims consistent with the Sponsoring Institution's mission, the needs of the community it serves, and the desired distinctive capabilities of its graduates; (Core)

561 IV.A.1.a) The program's aims must be made available to program applicants, fellows, and faculty members. (Core) 562 563 564 IV.A.2. competency-based goals and objectives for each educational 565 experience designed to promote progress on a trajectory to 566 autonomous practice in their subspecialty. These must be 567 distributed, reviewed, and available to fellows and faculty members; 568 569 570 IV.A.3. delineation of fellow responsibilities for patient care, progressive 571 responsibility for patient management, and graded supervision in 572 their subspecialty: (Core) 573

Background and Intent: These responsibilities may generally be described by PGY level and specifically by Milestones progress as determined by the Clinical Competency Committee. This approach encourages the transition to competency-based education. An advanced learner may be granted more responsibility independent of PGY level and a learner needing more time to accomplish a certain task may do so in a focused rather than global manner.

IV.A.4. structured educational activities beyond direct patient care; and, (Core)

Background and Intent: Patient care-related educational activities, such as morbidity and mortality conferences, tumor boards, surgical planning conferences, case discussions, etc., allow fellows to gain medical knowledge directly applicable to the patients they serve. Programs should define those educational activities in which fellows are expected to participate and for which time is protected. Further specification can be found in IV.C.

IV.A.5. advancement of fellows' knowledge of ethical principles foundational to medical professionalism. (Core)

IV.B. ACGME Competencies

574 575

576 577

578 579

580 581 582

583

584 585

586

587 588

589 590

591

Background and Intent: The Competencies provide a conceptual framework describing the required domains for a trusted physician to enter autonomous practice. These Competencies are core to the practice of all physicians, although the specifics are further defined by each subspecialty. The developmental trajectories in each of the Competencies are articulated through the Milestones for each subspecialty. The focus in fellowship is on subspecialty-specific patient care and medical knowledge, as well as refining the other competencies acquired in residency.

IV.B.1. The program must integrate the following ACGME Competencies into the curriculum: (Core)

IV.B.1.a) Professionalism

Fellows must demonstrate a commitment to professionalism and an adherence to ethical principles. (Core)

IV.B.1.b)

Patient Care and Procedural Skills

Background and Intent: Quality patient care is safe, effective, timely, efficient, patient-centered, equitable, and designed to improve population health, while reducing per capita costs. (See the Institute of Medicine [IOM]'s Crossing the Quality Chasm: A New Health System for the 21st Century, 2001 and Berwick D, Nolan T, Whittington J. The Triple Aim: care, cost, and quality. Health Affairs. 2008; 27(3):759-769.). In addition, there should be a focus on improving the clinician's well-being as a means to improve patient care and reduce burnout among residents, fellows, and practicing physicians.

These organizing principles inform the Common Program Requirements across all Competency domains. Specific content is determined by the Review Committees with input from the appropriate professional societies, certifying boards, and the community.

	input nom the app	propriate professional societies, certifying boards, and the community
595		
596	IV.B.1.b).(1)	Fellows must be able to provide patient care that is
597		compassionate, appropriate, and effective for the
598		treatment of health problems and the promotion of
599		health. ^(Core)
600		
601		[The Review Committee must further specify]
602		
603	IV.B.1.b).(2)	Fellows must be able to perform all medical,
604		diagnostic, and surgical procedures considered
605		essential for the area of practice. (Core)
606		
607		[The Review Committee may further specify]
608		
609	IV.B.1.c)	Medical Knowledge
610		
611		Fellows must demonstrate knowledge of established and
612		evolving biomedical, clinical, epidemiological and social-
613		behavioral sciences, as well as the application of this
614		knowledge to patient care. ^(Core)
615		
616		[The Review Committee must further specify]
617		
618	IV.B.1.d)	Practice-based Learning and Improvement
619		
620		Fellows must demonstrate the ability to investigate and
621		evaluate their care of patients, to appraise and assimilate
622		scientific evidence, and to continuously improve patient care
623		based on constant self-evaluation and lifelong learning. (Core)
624		

Background and Intent: Practice-based learning and improvement is one of the defining characteristics of being a physician. It is the ability to investigate and evaluate the care of patients, to appraise and assimilate scientific evidence, and to continuously improve patient care based on constant self-evaluation and lifelong learning.

to continuously pursue quality improvement, well past the completion of fellowship. 625 626 IV.B.1.e) **Interpersonal and Communication Skills** 627 628 Fellows must demonstrate interpersonal and communication 629 skills that result in the effective exchange of information and 630 collaboration with patients, their families, and health 631 professionals. (Core) 632 633 IV.B.1.f) **Systems-based Practice** 634 635 Fellows must demonstrate an awareness of and 636 responsiveness to the larger context and system of health 637 care, including the social determinants of health, as well as 638 the ability to call effectively on other resources to provide 639 optimal health care. (Core) 640 641 IV.C. **Curriculum Organization and Fellow Experiences** 642 643 IV.C.1. The curriculum must be structured to optimize fellow educational 644 experiences, the length of these experiences, and supervisory continuity. (Core) 645 646 647 [The Review Committee must further specify] 648 IV.C.2. 649 The program must provide instruction and experience in pain 650 management if applicable for the subspecialty, including recognition of the signs of addiction. (Core) 651 652 653 [The Review Committee may further specify] 654 655 [The Review Committee may specify required didactic and clinical 656 experiences] 657 658 IV.D. **Scholarship** 659 660 Medicine is both an art and a science. The physician is a humanistic 661 scientist who cares for patients. This requires the ability to think critically, 662 evaluate the literature, appropriately assimilate new knowledge, and 663 practice lifelong learning. The program and faculty must create an 664 environment that fosters the acquisition of such skills through fellow 665 participation in scholarly activities as defined in the subspecialty-specific Program Requirements. Scholarly activities may include discovery. 666 integration, application, and teaching. 667 668 669 The ACGME recognizes the diversity of fellowships and anticipates that 670 programs prepare physicians for a variety of roles, including clinicians, 671 scientists, and educators. It is expected that the program's scholarship will reflect its mission(s) and aims, and the needs of the community it serves. 672 673 For example, some programs may concentrate their scholarly activity on

The intention of this Competency is to help a fellow refine the habits of mind required

674 675 676 677		quality improvement, population health, and/or teaching, while other programs might choose to utilize more classic forms of biomedical research as the focus for scholarship.
678 679	IV.D.1.	Program Responsibilities
680 681 682	IV.D.1.a)	The program must demonstrate evidence of scholarly activities, consistent with its mission(s) and aims. (Core)
683 684		[The Review Committee may further specify]
685 686 687 688	IV.D.1.b)	The program in partnership with its Sponsoring Institution, must allocate adequate resources to facilitate fellow and faculty involvement in scholarly activities. (Core)
689 690		[The Review Committee may further specify]
691 692	IV.D.2.	Faculty Scholarly Activity
693 694 695 696 697	IV.D.2.a)	Among their scholarly activity, programs must demonstrate accomplishments in at least three of the following domains: (Core)
698 699		 Research in basic science, education, translational science, patient care, or population health Peer-reviewed grants
700 701 702 703 704 705		 Quality improvement and/or patient safety initiatives Systematic reviews, meta-analyses, review articles, chapters in medical textbooks, or case reports Creation of curricula, evaluation tools, didactic educational activities, or electronic educational materials
706 707 708 709		 Contribution to professional committees, educational organizations, or editorial boards Innovations in education
710 711 712 713	IV.D.2.b)	The program must demonstrate dissemination of scholarly activity within and external to the program by the following methods:
713 714 715 716		[Review Committee will choose to require either IV.D.2.b).(1) or both IV.D.2.b).(1) and IV.D.2.b).(2)]

Background and Intent: For the purposes of education, metrics of scholarly activity represent one of the surrogates for the program's effectiveness in the creation of an environment of inquiry that advances the fellows' scholarly approach to patient care. The Review Committee will evaluate the dissemination of scholarship for the program as a whole, not for individual faculty members, for a five-year interval, for both core and non-core faculty members, with the goal of assessing the effectiveness of the creation of such an environment. The ACGME recognizes that there may be

differences in scholarship requirements between different specialties and between residencies and fellowships in the same specialty.

faculty participation in grand rounds, posters, workshops, quality improvement presentations, podium presentations, grant leadership, non-peer-reviewed print/electronic resources, articles or publications, book chapters, textbooks, webinars, service on professional committees, or serving as a journal reviewer, journal editorial board member, or editor; (Outcome)‡

[The Review Committee may further specify]

peer-reviewed publication. (Outcome)

[The Review Committee may further specify]

IV.D.3. Fellow Scholarly Activity

[The Review Committee may further specify]

IV.E. Fellowship programs may assign fellows to engage in the independent practice of their core specialty during their fellowship program.

IV.E.1. If programs permit their fellows to utilize the independent practice option, it must not exceed 20 percent of their time per week or 10 weeks of an academic year. (Core)

[This section will be deleted for those Review Committees that choose not to permit the independent practice option. For those that choose to permit this option, the Review Committee may further specify.]

Background and Intent: Fellows who have previously completed residency programs have demonstrated sufficient competence to enter autonomous practice within their core specialty. This option is designed to enhance fellows' maturation and competence in their core specialty. This enables fellows to occupy a dual role in the health system: as learners in their subspecialty, and as credentialed practitioners in their core specialty. Hours worked in independent practice during fellowship still fall under the clinical and educational work hour limits. See Program Director Guide for more details.

V. Evaluation

V.A. Fellow Evaluation

V.A.1. Feedback and Evaluation

Background and Intent: Feedback is ongoing information provided regarding aspects of one's performance, knowledge, or understanding. The faculty empower fellows to

provide much of that feedback themselves in a spirit of continuous learning and selfreflection. Feedback from faculty members in the context of routine clinical care should be frequent, and need not always be formally documented.

Formative and summative evaluation have distinct definitions. Formative evaluation is monitoring fellow learning and providing ongoing feedback that can be used by fellows to improve their learning in the context of provision of patient care or other educational opportunities. More specifically, formative evaluations help:

- fellows identify their strengths and weaknesses and target areas that need work
- program directors and faculty members recognize where fellows are struggling and address problems immediately

Summative evaluation is evaluating a fellow's learning by comparing the fellows against the goals and objectives of the rotation and program, respectively. Summative evaluation is utilized to make decisions about promotion to the next level of training, or program completion.

End-of-rotation and end-of-year evaluations have both summative and formative components. Information from a summative evaluation can be used formatively when fellows or faculty members use it to guide their efforts and activities in subsequent rotations and to successfully complete the fellowship program.

Feedback, formative evaluation, and summative evaluation compare intentions with accomplishments, enabling the transformation of a new specialist to one with growing subspecialty expertise.

756 757

759 760 761

762

V.A.1.a) 758

Faculty members must directly observe, evaluate, and frequently provide feedback on fellow performance during each rotation or similar educational assignment. (Core)

[The Review Committee may further specify]

Background and Intent: Faculty members should provide feedback frequently throughout the course of each rotation. Fellows require feedback from faculty members to reinforce well-performed duties and tasks, as well as to correct deficiencies. This feedback will allow for the development of the learner as they strive to achieve the Milestones. More frequent feedback is strongly encouraged for fellows who have deficiencies that may result in a poor final rotation evaluation.

763 764

765

766 767 768

773

774

V.A.1.b).(2)

V.A.1.b).(1)

V.A.1.b)

Evaluation must be documented at the completion of the assignment. (Core)

> For block rotations of greater than three months in duration, evaluation must be documented at least every three months. (Core)

Longitudinal experiences such as continuity clinic in the context of other clinical responsibilities must be evaluated at least every three months and at completion. (Core)

775		
776	V.A.1.c)	The program must provide an objective performance
777		evaluation based on the Competencies and the subspecialty-
778		specific Milestones, and must: (Core)
779		
780	V.A.1.c).(1)	use multiple evaluators (e.g., faculty members, peers,
781		patients, self, and other professional staff members);
782		and, ^(Core)
783		
784	V.A.1.c).(2)	provide that information to the Clinical Competency
785	, , ,	Committee for its synthesis of progressive fellow
786		performance and improvement toward unsupervised
787		practice. (Core)
788		·

Background and Intent: The trajectory to autonomous practice in a subspecialty is documented by the subspecialty-specific Milestones evaluation during fellowship. These Milestones detail the progress of a fellow in attaining skill in each competency domain. It is expected that the most growth in fellowship education occurs in patient care and medical knowledge, while the other four domains of competency must be ensured in the context of the subspecialty. They are developed by a subspecialty group and allow evaluation based on observable behaviors. The Milestones are considered formative and should be used to identify learning needs. This may lead to focused or general curricular revision in any given program or to individualized learning plans for any specific fellow.

789		
790	V.A.1.d)	The program director or their designee, with input from the
791		Clinical Competency Committee, must:
792		
793	V.A.1.d).(1)	meet with and review with each fellow their
794		documented semi-annual evaluation of performance,
795		including progress along the subspecialty-specific
796		Milestones. (Core)
797		
798	V.A.1.d).(2)	assist fellows in developing individualized learning
799		plans to capitalize on their strengths and identify areas
800		for growth; and, ^(Core)
801		
802	V.A.1.d).(3)	develop plans for fellows failing to progress, following
803		institutional policies and procedures. (Core)

Background and Intent: Learning is an active process that requires effort from the teacher and the learner. Faculty members evaluate a fellow's performance at least at the end of each rotation. The program director or their designee will review those evaluations, including their progress on the Milestones, at a minimum of every six months. Fellows should be encouraged to reflect upon the evaluation, using the information to reinforce well-performed tasks or knowledge or to modify deficiencies in knowledge or practice. Working together with the faculty members, fellows should develop an individualized learning plan.

Fellows who are experiencing difficulties with achieving progress along the Milestones may require intervention to address specific deficiencies. Such intervention,

documented in an individual remediation plan developed by the program director or a faculty mentor and the fellow, will take a variety of forms based on the specific learning needs of the fellow. However, the ACGME recognizes that there are situations which require more significant intervention that may alter the time course of fellow progression. To ensure due process, it is essential that the program director follow institutional policies and procedures.

	institutional policies and procedures.		
805			
806	V.A.1.e)	At least annually, there must be a summative evaluation of	
807		each fellow that includes their readiness to progress to the	
808		next year of the program, if applicable. (Core)	
809		, , , , ,	
810	V.A.1.f)	The evaluations of a fellow's performance must be accessible	
811	-	for review by the fellow. (Core)	
812			
813	V.A.2.	Final Evaluation	
814			
815	V.A.2.a)	The program director must provide a final evaluation for each	
816	- /	fellow upon completion of the program. (Core)	
817		ronon upon compicación or and programi	
818	V.A.2.a).(1)	The subspecialty-specific Milestones, and when	
819	V 17 (1.210) 1 (1.7	applicable the subspecialty-specific Case Logs, must	
820		be used as tools to ensure fellows are able to engage	
821		in autonomous practice upon completion of the	
822		program. ^(Core)	
823		—	
824	V.A.2.a).(2)	The final evaluation must:	
825			
826	V.A.2.a).(2).(a)	become part of the fellow's permanent record	
827		maintained by the institution, and must be	
828		accessible for review by the fellow in	
829		accordance with institutional policy; (Core)	
830		•	
831	V.A.2.a).(2).(b)	verify that the fellow has demonstrated the	
832		knowledge, skills, and behaviors necessary to	
833		enter autonomous practice; (Core)	
834		ontor automonious prasticos,	
835	V.A.2.a).(2).(c)	consider recommendations from the Clinical	
836	V.A.2.a).(2).(0)	Competency Committee; and, (Core)	
837		Competency Committee, and,	
838	V A 2 a) (2) (d)	he abored with the follow upon completion of	
	V.A.2.a).(2).(d)	be shared with the fellow upon completion of	
839		the program. (Core)	
840			
841	V.A.3.	A Clinical Competency Committee must be appointed by the	
842		program director. ^(Core)	
843			
844	V.A.3.a)	At a minimum the Clinical Competency Committee must	
845		include three members, at least one of whom is a core faculty	
846		member. Members must be faculty members from the same	
847		program or other programs, or other health professionals	
848		who have extensive contact and experience with the	
849		program's fellows. (Core)	
0.0		L 2	

850 851 852	V.A.3.b) The Clinical Competency Committee must:		linical Competency Committee must:
853 854 855	V.A.3.b).(1)		review all fellow evaluations at least semi-annually; (Core)
856 857 858	V.A.3.b).(2)		determine each fellow's progress on achievement of the subspecialty-specific Milestones; and, (Core)
859 860 861 862	V.A.3.b).(3)		meet prior to the fellows' semi-annual evaluations and advise the program director regarding each fellow's progress. (Core)
863 864	V.B.	Faculty Evaluation	
865 866 867 868	V.B.1.		must have a process to evaluate each faculty erformance as it relates to the educational program at y. (Core)

Background and Intent: The program director is responsible for the education program and for whom delivers it. While the term faculty may be applied to physicians within a given institution for other reasons, it is applied to fellowship program faculty members only through approval by a program director. The development of the faculty improves the education, clinical, and research aspects of a program. Faculty members have a strong commitment to the fellow and desire to provide optimal education and work opportunities. Faculty members must be provided feedback on their contribution to the mission of the program. All faculty members who interact with fellows desire feedback on their education, clinical care, and research. If a faculty member does not interact with fellows, feedback is not required. With regard to the diverse operating environments and configurations, the fellowship program director may need to work with others to determine the effectiveness of the program's faculty performance with regard to their role in the educational program. All teaching faculty members should have their educational efforts evaluated by the fellows in a confidential and anonymous manner. Other aspects for the feedback may include research or clinical productivity, review of patient outcomes, or peer review of scholarly activity. The process should reflect the local environment and identify the necessary information. The feedback from the various sources should be summarized and provided to the faculty on an annual basis by a member of the leadership team of the program.

V.B.1.a)	This evaluation must include a review of the faculty member's
·	clinical teaching abilities, engagement with the educational
	program, participation in faculty development related to their
	skills as an educator, clinical performance, professionalism,
	and scholarly activities. (Core)
	, and the second se
V.B.1.b)	This evaluation must include written, confidential evaluations
,	by the fellows. (Core)
	•
V.B.2.	Faculty members must receive feedback on their evaluations at least
	annually. ^(Core)
	•
	V.B.1.b)

V.B.3. Results of the faculty educational evaluations should be incorporated into program-wide faculty development plans. (Core)

882

883 884

Background and Intent: The quality of the faculty's teaching and clinical care is a determinant of the quality of the program and the quality of the fellows' future clinical care. Therefore, the program has the responsibility to evaluate and improve the program faculty members' teaching, scholarship, professionalism, and quality care. This section mandates annual review of the program's faculty members for this purpose, and can be used as input into the Annual Program Evaluation.

V.C.	Program Evaluation and Improvement
V.C.1.	The program director must appoint the Program Evaluation Committee to conduct and document the Annual Program Evaluation as part of the program's continuous improvement process. (Core)
V.C.1.a)	The Program Evaluation Committee must be composed of at least two program faculty members, at least one of whom is core faculty member, and at least one fellow. (Core)
V.C.1.b)	Program Evaluation Committee responsibilities must include
V.C.1.b).(acting as an advisor to the program director, through program oversight; (Core)
V.C.1.b).(review of the program's self-determined goals and progress toward meeting them; (Core)
V.C.1.b).(guiding ongoing program improvement, including development of new goals, based upon outcomes; and, ^(Core)
V.C.1.b).(review of the current operating environment to identify strengths, challenges, opportunities, and threats as related to the program's mission and aims. (Core)

Background and Intent: In order to achieve its mission and train quality physicians, a program must evaluate its performance and plan for improvement in the Annual Program Evaluation. Performance of fellows and faculty members is a reflection of program quality, and can use metrics that reflect the goals that a program has set for itself. The Program Evaluation Committee utilizes outcome parameters and other data to assess the program's progress toward achievement of its goals and aims.

913		
914	V.C.1.c)	The Program Evaluation Committee should consider the
915		following elements in its assessment of the program:
916		
917	V.C.1.c).(1)	curriculum; ^(Core)
918		
919	V.C.1.c).(2)	outcomes from prior Annual Program Evaluation(s);
920	, , ,	(Core)

921		
921	V.C.1.c).(3)	ACGME letters of notification, including citations,
923	, (,	Areas for Improvement, and comments; (Core)
924		(0000)
925 926	V.C.1.c).(4)	quality and safety of patient care; (Core)
920	V.C.1.c).(5)	aggregate fellow and faculty:
928	V.O.1.0).(0)	aggregate fellow and faculty.
929	V.C.1.c).(5).(a)	well-being; (Core)
930		(0)
931	V.C.1.c).(5).(b)	recruitment and retention; (Core)
932 933	V C 1 a) (5) (a)	workforce diversity; (Core)
934	V.C.1.c).(5).(c)	workforce diversity, V-9
935	V.C.1.c).(5).(d)	engagement in quality improvement and patient
936		safety; (Core)
937		
938	V.C.1.c).(5).(e)	scholarly activity; ^(Core)
939	V 0 4 a) (5) (6)	ACCINE Decident/Fellow and Feeulty Comment
940 941	V.C.1.c).(5).(f)	ACGME Resident/Fellow and Faculty Surveys (where applicable); and, (Core)
942		(where applicable), and,
943	V.C.1.c).(5).(g)	written evaluations of the program. (Core)
944	, (, (3)	
945	V.C.1.c).(6)	aggregate fellow:
946	V. 0.4. V. 0.4. V	(Coro)
947 948	V.C.1.c).(6).(a)	achievement of the Milestones; (Core)
949	V.C.1.c).(6).(b)	in-training examinations (where applicable);
950	V.O.1.0).(0).(b)	(Core)
951		
952	V.C.1.c).(6).(c)	board pass and certification rates; and, (Core)
953		(Corol
954 955	V.C.1.c).(6).(d)	graduate performance. (Core)
956	V.C.1.c).(7)	aggregate faculty:
957	V.O.1.0).(1)	aggregate faculty.
958	V.C.1.c).(7).(a)	evaluation; and, (Core)
959		
960	V.C.1.c).(7).(b)	professional development (Core)
961	V C 4 4\	The Dreamer Evaluation Committee mount evaluate the
962 963	V.C.1.d)	The Program Evaluation Committee must evaluate the program's mission and aims, strengths, areas for
964		improvement, and threats. (Core)
965		
966	V.C.1.e)	The annual review, including the action plan, must:
967		
968	V.C.1.e).(1)	be distributed to and discussed with the members of
969 970		the teaching faculty and the fellows; and, (Core)
970 971	V.C.1.e).(2)	be submitted to the DIO. (Core)
0, 1	·····/····/	NO CANTILLOW TO LITE BIOL

972		
973	V.C.2.	The program must participate in a Self-Study prior to its 10-Year
974		Accreditation Site Visit. (Core)
975		
976	V.C.2.a)	A summary of the Self-Study must be submitted to the DIO.
977	,	(Core)

Background and Intent: Outcomes of the documented Annual Program Evaluation can be integrated into the 10-year Self-Study process. The Self-Study is an objective, comprehensive evaluation of the fellowship program, with the aim of improving it. Underlying the Self-Study is this longitudinal evaluation of the program and its learning environment, facilitated through sequential Annual Program Evaluations that focus on the required components, with an emphasis on program strengths and self-identified areas for improvement. Details regarding the timing and expectations for the Self-Study and the 10-Year Accreditation Site Visit are provided in the ACGME Manual of Policies and Procedures. Additionally, a description of the Self-Study process, as well as information on how to prepare for the 10-Year Accreditation Site Visit, is available on the ACGME website.

979		
980	V.C.3.	One goal of ACGME-accredited education is to educate physicians
981		who seek and achieve board certification. One measure of the
982		effectiveness of the educational program is the ultimate pass rate.
983		
984		The program director should encourage all eligible program
985		graduates to take the certifying examination offered by the
986		applicable American Board of Medical Specialties (ABMS) member
987		board or American Osteopathic Association (AOA) certifying board.
988		
989	V.C.3.a)	For subspecialties in which the ABMS member board and/or
990		AOA certifying board offer(s) an annual written exam, in the
991		preceding three years, the program's aggregate pass rate of
992 993		those taking the examination for the first time must be higher
993 994		than the bottom fifth percentile of programs in that subspecialty. (Outcome)
994 995		Subspecially.
996	V.C.3.b)	For subspecialties in which the ABMS member board and/or
997	V.O.J.b)	AOA certifying board offer(s) a biennial written exam, in the
998		preceding six years, the program's aggregate pass rate of
999		those taking the examination for the first time must be higher
1000		than the bottom fifth percentile of programs in that
1001		subspecialty. (Outcome)
1002		•
1003	V.C.3.c)	For subspecialties in which the ABMS member board and/or
1004		AOA certifying board offer(s) an annual oral exam, in the
1005		preceding three years, the program's aggregate pass rate of
1006		those taking the examination for the first time must be higher
1007		than the bottom fifth percentile of programs in that
1008		subspecialty. (Outcome)
1009	V O O -IV	For each an establish to subtable ADMO many 1
1010	V.C.3.d)	For subspecialties in which the ABMS member board and/or
1011		AOA certifying board offer(s) a biennial oral exam, in the

1012 preceding six years, the program's aggregate pass rate of those taking the examination for the first time must be higher 1013 than the bottom fifth percentile of programs in that 1014 subspecialty. (Outcome) 1015 1016 1017 V.C.3.e) For each of the exams referenced in V.C.3.a)-d), any program 1018 whose graduates over the time period specified in the 1019 requirement have achieved an 80 percent pass rate will have met this requirement, no matter the percentile rank of the 1020 1021 program for pass rate in that subspecialty. (Outcome) 1022

Background and Intent: Setting a single standard for pass rate that works across subspecialties is not supportable based on the heterogeneity of the psychometrics of different examinations. By using a percentile rank, the performance of the lower five percent (fifth percentile) of programs can be identified and set on a path to curricular and test preparation reform.

There are subspecialties where there is a very high board pass rate that could leave successful programs in the bottom five percent (fifth percentile) despite admirable performance. These high-performing programs should not be cited, and V.C.3.e) is designed to address this.

1023 1024

1025

1026

1027

V.C.3.f)

Programs must report, in ADS, board certification status annually for the cohort of board-eligible fellows that graduated seven years earlier. (Core)

Background and Intent: It is essential that fellowship programs demonstrate knowledge and skill transfer to their fellows. One measure of that is the qualifying or initial certification exam pass rate. Another important parameter of the success of the program is the ultimate board certification rate of its graduates. Graduates are eligible for up to seven years from fellowship graduation for initial certification. The ACGME will calculate a rolling three-year average of the ultimate board certification rate at seven years post-graduation, and the Review Committees will monitor it.

The Review Committees will track the rolling seven-year certification rate as an indicator of program quality. Programs are encouraged to monitor their graduates' performance on board certification examinations.

In the future, the ACGME may establish parameters related to ultimate board certification rates.

1028 1029

VI. The Learning and Working Environment

1030 1031 1032

Fellowship education must occur in the context of a learning and working environment that emphasizes the following principles:

1033 1034 1035

1036

• Excellence in the safety and quality of care rendered to patients by fellows today

- Excellence in the safety and quality of care rendered to patients by today's fellows in their future practice
- Excellence in professionalism through faculty modeling of:
 - the effacement of self-interest in a humanistic environment that supports the professional development of physicians
 - o the joy of curiosity, problem-solving, intellectual rigor, and discovery
- Commitment to the well-being of the students, residents, fellows, faculty members, and all members of the health care team

Background and Intent: The revised requirements are intended to provide greater flexibility within an established framework, allowing programs and fellows more discretion to structure clinical education in a way that best supports the above principles of professional development. With this increased flexibility comes the responsibility for programs and fellows to adhere to the 80-hour maximum weekly limit (unless a rotation-specific exception is granted by a Review Committee), and to utilize flexibility in a manner that optimizes patient safety, fellow education, and fellow well-being. The requirements are intended to support the development of a sense of professionalism by encouraging fellows to make decisions based on patient needs and their own well-being, without fear of jeopardizing their program's accreditation status. In addition, the proposed requirements eliminate the burdensome documentation requirement for fellows to justify clinical and educational work hour variations.

Clinical and educational work hours represent only one part of the larger issue of conditions of the learning and working environment, and Section VI has now been expanded to include greater attention to patient safety and fellow and faculty member well-being. The requirements are intended to support programs and fellows as they strive for excellence, while also ensuring ethical, humanistic training. Ensuring that flexibility is used in an appropriate manner is a shared responsibility of the program and fellows. With this flexibility comes a responsibility for fellows and faculty members to recognize the need to hand off care of a patient to another provider when a fellow is too fatigued to provide safe, high quality care and for programs to ensure that fellows remain within the 80-hour maximum weekly limit.

VI.A. Patient Safety, Quality Improvement, Supervision, and Accountability

VI.A.1. Patient Safety and Quality Improvement

All physicians share responsibility for promoting patient safety and enhancing quality of patient care. Graduate medical education must prepare fellows to provide the highest level of clinical care with continuous focus on the safety, individual needs, and humanity of their patients. It is the right of each patient to be cared for by fellows who are appropriately supervised; possess the requisite knowledge, skills, and abilities; understand the limits of their knowledge and experience; and seek assistance as required to provide optimal patient care.

1064 1065 1066 1067 1068 1069 1070 1071 1072 1073 1074		Fellows must demonstrate the ability to analyze the care they provide, understand their roles within health care teams, and play an active role in system improvement processes. Graduating fellows will apply these skills to critique their future unsupervised practice and effect quality improvement measures. It is necessary for fellows and faculty members to consistently work in a well-coordinated manner with other health care professionals to achieve organizational patient safety goals.
1074 1075 1076	VI.A.1.a)	Patient Safety
1077	VI.A.1.a).(1)	Culture of Safety
1078 1079 1080 1081 1082 1083 1084 1085		A culture of safety requires continuous identification of vulnerabilities and a willingness to transparently deal with them. An effective organization has formal mechanisms to assess the knowledge, skills, and attitudes of its personnel toward safety in order to identify areas for improvement.
1086 1087 1088 1089 1090	VI.A.1.a).(1).(a)	The program, its faculty, residents, and fellows must actively participate in patient safety systems and contribute to a culture of safety.
1091 1092 1093 1094	VI.A.1.a).(1).(b)	The program must have a structure that promotes safe, interprofessional, team-based care. (Core)
1095 1096	VI.A.1.a).(2)	Education on Patient Safety
1097 1098 1099 1100		Programs must provide formal educational activities that promote patient safety-related goals, tools, and techniques. (Core)
1100		ntent: Optimal patient safety occurs in the setting of a coordinated learning and working environment.
1101 1102		[The Review Committee may further specify]
1103 1104 1105	VI.A.1.a).(3)	Patient Safety Events
1105 1106 1107 1108 1109 1110 1111		Reporting, investigation, and follow-up of adverse events, near misses, and unsafe conditions are pivotal mechanisms for improving patient safety, and are essential for the success of any patient safety program. Feedback and experiential learning are essential to developing true competence in the ability to identify causes and institute sustainable systems-

1113 1114 1115		based changes to ameliorate patient safety vulnerabilities.
1116 1117 1118	VI.A.1.a).(3).(a)	Residents, fellows, faculty members, and other clinical staff members must:
1119 1120 1121 1122 1123 1124 1125 1126 1127 1128 1129 1130 1131 1132 1133 1134 1135 1136 1137	VI.A.1.a).(3).(a).(i)	know their responsibilities in reporting patient safety events at the clinical site; (Core)
	VI.A.1.a).(3).(a).(ii)	know how to report patient safety events, including near misses, at the clinical site; and, (Core)
	VI.A.1.a).(3).(a).(iii)	be provided with summary information of their institution's patient safety reports. (Core)
	VI.A.1.a).(3).(b)	Fellows must participate as team members in real and/or simulated interprofessional clinical patient safety activities, such as root cause analyses or other activities that include analysis, as well as formulation and implementation of actions. (Core)
1138 1139 1140	VI.A.1.a).(4)	Fellow Education and Experience in Disclosure of Adverse Events
1140 1141 1142 1143 1144 1145 1146 1147 1148 1149 1150 1151 1152 1153 1154 1155 1156 1157 1158 1159 1160 1161 1162 1163		Patient-centered care requires patients, and when appropriate families, to be apprised of clinical situations that affect them, including adverse events. This is an important skill for faculty physicians to model, and for fellows to develop and apply.
	VI.A.1.a).(4).(a)	All fellows must receive training in how to disclose adverse events to patients and families. (Core)
	VI.A.1.a).(4).(b)	Fellows should have the opportunity to participate in the disclosure of patient safety events, real or simulated. (Detail)†
	VI.A.1.b)	Quality Improvement
	VI.A.1.b).(1)	Education in Quality Improvement
		A cohesive model of health care includes quality-related goals, tools, and techniques that are necessary in order for health care professionals to achieve quality improvement goals.

1164 1165 1166 1167	VI.A.1.b).(1).(a)	Fellows must receive training and experience in quality improvement processes, including an understanding of health care disparities. (Core)
1168 1169	VI.A.1.b).(2)	Quality Metrics
1170 1171 1172 1173		Access to data is essential to prioritizing activities for care improvement and evaluating success of improvement efforts.
1174 1175 1176 1177	VI.A.1.b).(2).(a)	Fellows and faculty members must receive data on quality metrics and benchmarks related to their patient populations. (Core)
1177 1178 1179	VI.A.1.b).(3)	Engagement in Quality Improvement Activities
1179 1180 1181 1182 1183		Experiential learning is essential to developing the ability to identify and institute sustainable systemsbased changes to improve patient care.
1184 1185 1186 1187	VI.A.1.b).(3).(a)	Fellows must have the opportunity to participate in interprofessional quality improvement activities. (Core)
1188 1189 1190	VI.A.1.b).(3).(a).(i)	This should include activities aimed at reducing health care disparities. (Detail)
1191 1192 1193		[The Review Committee may further specify under any requirement in VI.A.1.b)-VI.A.1.b).(3).(a).(i)]
1194 1195	VI.A.2.	Supervision and Accountability
1196 1197 1198 1199 1200 1201 1202 1203 1204	VI.A.2.a)	Although the attending physician is ultimately responsible for the care of the patient, every physician shares in the responsibility and accountability for their efforts in the provision of care. Effective programs, in partnership with their Sponsoring Institutions, define, widely communicate, and monitor a structured chain of responsibility and accountability as it relates to the supervision of all patient care.
1205 1206 1207 1208 1209 1210		Supervision in the setting of graduate medical education provides safe and effective care to patients; ensures each fellow's development of the skills, knowledge, and attitudes required to enter the unsupervised practice of medicine; and establishes a foundation for continued professional growth.
1211 1212 1213 1214	VI.A.2.a).(1)	Each patient must have an identifiable and appropriately-credentialed and privileged attending physician (or licensed independent practitioner as specified by the applicable Review Committee) who is

1215		responsible and accountable for the patient's care.
1216		(Core)
1217 1218	VI.A.2.a).(1).(a)	This information must be available to fellows,
1219	- / (/ (- /	faculty members, other members of the health
1220		care team, and patients. (Core)
1221		
1222	VI.A.2.a).(1).(b)	Fellows and faculty members must inform each
1223		patient of their respective roles in that patient's
1224		care when providing direct patient care. (Core)
1225		
1226	VI.A.2.b)	Supervision may be exercised through a variety of methods.
1227		For many aspects of patient care, the supervising physician
1228		may be a more advanced fellow. Other portions of care
1229		provided by the fellow can be adequately supervised by the
1230		appropriate availability of the supervising faculty member or
1231		fellow, either on site or by means of telecommunication
1232		technology. Some activities require the physical presence of
1233		the supervising faculty member. In some circumstances,
1234		supervision may include post-hoc review of fellow-delivered
1235		care with feedback.
1236		

Background and Intent: Appropriate supervision is essential for patient safety and high-quality teaching. Supervision is also contextual. There is tremendous diversity of fellow patient interactions, education and training locations, and fellow skills and abilities even at the same level of the educational program. The degree of supervision is expected to evolve progressively as a fellow gains more experience, even with the same patient condition or procedure. All fellows have a level of supervision commensurate with their level of autonomy in practice; this level of supervision may be enhanced based on factors such as patient safety, complexity, acuity, urgency, risk of serious adverse events, or other pertinent variables.

1237		
1238	VI.A.2.b).(1)	The program must demonstrate that the appropriate
1239		level of supervision in place for all fellows is based on
1240		each fellow's level of training and ability, as well as
1241		patient complexity and acuity. Supervision may be
1242		exercised through a variety of methods, as appropriate
1243		to the situation. (Core)
1244		
1245		[The Review Committee may specify which
1246		activities require different levels of
1247		supervision.]
1248		
1249	VI.A.2.b).(2)	The program must define when physical presence of a
1250		supervising physician is required. (Core)
1251		
1252	VI.A.2.c)	Levels of Supervision
1253		
1254		To promote appropriate fellow supervision while providing
1255		for graded authority and responsibility, the program must use
1256		the following classification of supervision: (Core)

1257		
1258 1259	VI.A.2.c).(1)	Direct Supervision:
1260 1261 1262	VI.A.2.c).(1).(a)	the supervising physician is physically present with the fellow during the key portions of the patient interaction; or, (Core)
1263 1264 1265		[The Review Committee may further specify]
1266 1267 1268 1269 1270 1271 1272 1273 1274	VI.A.2.c).(1).(b)	the supervising physician and/or patient is not physically present with the fellow and the supervising physician is concurrently monitoring the patient care through appropriate telecommunication technology. (Core)
		[The Review Committee may further specify]
1275 1276 1277		[The RC may choose not to permit VI.A.2.c).(1).(b)]
1277 1278 1279 1280 1281 1282 1283 1284 1285 1286 1287 1288 1290 1291 1292 1293 1294 1295 1296 1297 1298 1299 1300 1301 1302 1303 1304 1305 1306 1307	VI.A.2.c).(2)	Indirect Supervision: the supervising physician is not providing physical or concurrent visual or audio supervision but is immediately available to the fellow for guidance and is available to provide appropriate direct supervision. (Core)
	VI.A.2.c).(3)	Oversight – the supervising physician is available to provide review of procedures/encounters with feedback provided after care is delivered. (Core)
	VI.A.2.d)	The privilege of progressive authority and responsibility, conditional independence, and a supervisory role in patient care delegated to each fellow must be assigned by the program director and faculty members. (Core)
	VI.A.2.d).(1)	The program director must evaluate each fellow's abilities based on specific criteria, guided by the Milestones. (Core)
	VI.A.2.d).(2)	Faculty members functioning as supervising physicians must delegate portions of care to fellows based on the needs of the patient and the skills of each fellow. (Core)
	VI.A.2.d).(3)	Fellows should serve in a supervisory role to junior fellows and residents in recognition of their progress toward independence, based on the needs of each patient and the skills of the individual resident or fellow. (Detail)

VI.A.2.e)	Programs must set guidelines for circumstances and event in which fellows must communicate with the supervising faculty member(s). (Core)
VI.A.2.e).(1)	Each fellow must know the limits of their scope of authority, and the circumstances under which the fellow is permitted to act with conditional independence. (Outcome)
	d and Intent: The ACGME Glossary of Terms defines conditional ace as: Graded, progressive responsibility for patient care with defined
VI.A.2.f)	Faculty supervision assignments must be of sufficient duration to assess the knowledge and skills of each fellow and to delegate to the fellow the appropriate level of patient care authority and responsibility. (Core)
/I.B.	Professionalism
VI.B.1.	Programs, in partnership with their Sponsoring Institutions, must educate fellows and faculty members concerning the professional responsibilities of physicians, including their obligation to be appropriately rested and fit to provide the care required by their patients. (Core)
VI.B.2.	The learning objectives of the program must:
VI.B.2.a)	be accomplished through an appropriate blend of supervisor patient care responsibilities, clinical teaching, and didactic educational events; (Core)
VI.B.2.b)	be accomplished without excessive reliance on fellows to fulfill non-physician obligations; and, (Core)

Background and Intent: Routine reliance on fellows to fulfill non-physician obligations increases work compression for fellows and does not provide an optimal educational experience. Non-physician obligations are those duties which in most institutions are performed by nursing and allied health professionals, transport services, or clerical staff. Examples of such obligations include transport of patients from the wards or units for procedures elsewhere in the hospital; routine blood drawing for laboratory tests; routine monitoring of patients when off the ward; and clerical duties, such as scheduling. While it is understood that fellows may be expected to do any of these things on occasion when the need arises, these activities should not be performed by fellows routinely and must be kept to a minimum to optimize fellow education.

1340
1341 VI.B.2.c) ensure manageable patient care responsibilities. (Core)
1342
1343 [The Review Committee may further specify]

Background and Intent: The Common Program Requirements do not define "manageable patient care responsibilities" as this is variable by specialty and PGY level. Review Committees will provide further detail regarding patient care responsibilities in the applicable specialty-specific Program Requirements and accompanying FAQs. However, all programs, regardless of specialty, should carefully assess how the assignment of patient care responsibilities can affect work compression.

VI.B.3.	The program director, in partnership with the Sponsoring Institution,
	must provide a culture of professionalism that supports patient
	safety and personal responsibility. (Core)
VI.B.4.	Fellows and faculty members must demonstrate an understanding
	of their personal role in the:
VI.B.4.a)	provision of patient- and family-centered care; (Outcome)
,	
VI.B.4.b)	safety and welfare of patients entrusted to their care,
- /	including the ability to report unsafe conditions and adverse
	events; (Outcome)
	• · • · · · · · · · · · · · · · · · · ·

Background and Intent: This requirement emphasizes that responsibility for reporting unsafe conditions and adverse events is shared by all members of the team and is not solely the responsibility of the fellow.

1360 VI.B.4.c) assurance of their fitness for work, including: (Outcome) 1361

1359

Background and Intent: This requirement emphasizes the professional responsibility of faculty members and fellows to arrive for work adequately rested and ready to care for patients. It is also the responsibility of faculty members, fellows, and other members of the care team to be observant, to intervene, and/or to escalate their concern about fellow and faculty member fitness for work, depending on the situation, and in accordance with institutional policies.

	4 > /4>	
	4.c).(1)	management of their time before, during, and after
		clinical assignments; and, (Outcome)
VI.B.4	1.c).(2)	recognition of impairment, including from illness,
		fatigue, and substance use, in themselves, their peers,
		and other members of the health care team. (Outcome)
VI.B.4	1.d)	commitment to lifelong learning; (Outcome)
	- 7	3 ,
VI.B.4	1.e)	monitoring of their patient care performance improvement
	,	indicators; and, (Outcome)
		maioators, and,
VI.B.4	1 f)	accurate reporting of clinical and educational work hours,
VI.D.4	+.1)	
		patient outcomes, and clinical experience data. (Outcome)

to patient needs that supersedes self-interest. This includes the 1379 1380 recognition that under certain circumstances, the best interests of 1381 the patient may be served by transitioning that patient's care to another qualified and rested provider. (Outcome) 1382 1383 1384 VI.B.6. Programs, in partnership with their Sponsoring Institutions, must 1385 provide a professional, equitable, respectful, and civil environment that is free from discrimination, sexual and other forms of 1386 1387 harassment, mistreatment, abuse, or coercion of students, fellows, faculty, and staff. (Core) 1388 1389 1390 VI.B.7. Programs, in partnership with their Sponsoring Institutions, should have a process for education of fellows and faculty regarding 1391 1392 unprofessional behavior and a confidential process for reporting. investigating, and addressing such concerns. (Core) 1393 1394 1395 VI.C. Well-Being 1396

1378

1397

1398 1399

1400

1401

1402 1403

1404

1405 1406

1407 1408

1409

1410

1411

1412

1413

1414 1415

1416

VI.B.5.

Psychological, emotional, and physical well-being are critical in the development of the competent, caring, and resilient physician and require proactive attention to life inside and outside of medicine. Well-being requires that physicians retain the joy in medicine while managing their own real-life stresses. Self-care and responsibility to support other members of the health care team are important components of professionalism; they are also skills that must be modeled, learned, and nurtured in the context of other aspects of fellowship training.

All fellows and faculty members must demonstrate responsiveness

Fellows and faculty members are at risk for burnout and depression. Programs, in partnership with their Sponsoring Institutions, have the same responsibility to address well-being as other aspects of resident competence. Physicians and all members of the health care team share responsibility for the well-being of each other. For example, a culture which encourages covering for colleagues after an illness without the expectation of reciprocity reflects the ideal of professionalism. A positive culture in a clinical learning environment models constructive behaviors, and prepares fellows with the skills and attitudes needed to thrive throughout their careers.

Background and Intent: The ACGME is committed to addressing physician well-being for individuals and as it relates to the learning and working environment. The creation of a learning and working environment with a culture of respect and accountability for physician well-being is crucial to physicians' ability to deliver the safest, best possible care to patients. The ACGME is leveraging its resources in four key areas to support the ongoing focus on physician well-being: education, influence, research, and collaboration. Information regarding the ACGME's ongoing efforts in this area is available on the ACGME website: www.acgme.org/physicianwellbeing.

As these efforts evolve, information will be shared with programs seeking to develop and/or strengthen their own well-being initiatives. The ACGME also created a repository for well-being materials, assessments, presentations, and more on the Well-Being Tools

and Resources page in Learn at ACGME for programs seeking to develop or strengthen their own well-being initiatives. In addition, tThere are many activities that programs can utilize implement now to assess and support physician well-being. These include the distribution and analysis of culture of safety surveys, ensuring the availability of counseling services, and paying attention to the safety of the entire health care team.

VI.C.1.	The responsibility of the program, in partnership with the
	Sponsoring Institution, to address well-being must include:
VI.C.1.a)	efforts to enhance the meaning that each fellow finds in the
	experience of being a physician, including protecting time
	with patients, minimizing non-physician obligations,
	providing administrative support, promoting progressive
	autonomy and flexibility, and enhancing professional
	relationships; (Core)
	• /
VI.C.1.b)	attention to scheduling, work intensity, and work
,	compression that impacts fellow well-being; (Core)
VI.C.1.c)	evaluating workplace safety data and addressing the safety of
,	fellows and faculty members; (Core)

Background and Intent: This requirement emphasizes the responsibility shared by the Sponsoring Institution and its programs to gather information and utilize systems that monitor and enhance fellow and faculty member safety, including physical safety. Issues to be addressed include, but are not limited to, monitoring of workplace injuries, physical or emotional violence, vehicle collisions, and emotional well-being after adverse events.

1434 1435

VI.C.1.d) policies and programs that encourage optimal fellow and faculty member well-being; and, (Core)

1436 1437

Background and Intent: Well-being includes having time away from work to engage with family and friends, as well as to attend to personal needs and to one's own health, including adequate rest, healthy diet, and regular exercise.

1438 1439

1440 1441 VI.C.1.d).(1)

Fellows must be given the opportunity to attend medical, mental health, and dental care appointments, including those scheduled during their working hours.

(Core)

1442 1443

Background and Intent: The intent of this requirement is to ensure that fellows have the opportunity to access medical and dental care, including mental health care, at times that are appropriate to their individual circumstances. Fellows must be provided with time away from the program as needed to access care, including appointments scheduled during their working hours.

1444

1445 VI.C.1.e) attention to fellow and faculty member burnout, depression, and substance use disorder. The program, in partnership with its Sponsoring Institution, must educate faculty members and

fellows in identification of the symptoms of burnout,
depression, and substance use disorder, including means to
assist those who experience these conditions. Fellows and
faculty members must also be educated to recognize those
symptoms in themselves and how to seek appropriate care.
The program, in partnership with its Sponsoring Institution,
must: (Core)

Background and Intent: Programs and Sponsoring Institutions are encouraged to review materials in order to create systems for identification of burnout, depression, and substance use disorder. Materials and more information are available in Learn at ACGME (https://dl.acgme.org/pages/well-being-tools-resources). on the Physician Well-being section of the ACGME website (http://www.acgme.org/What-We-Do/Initiatives/Physician-Well-Being).

1456

1457 **VI.C.1.e).(1)** 1458 1459

1464

encourage fellows and faculty members to alert the program director or other designated personnel or programs when they are concerned that another fellow, resident, or faculty member may be displaying signs of burnout, depression, a substance use disorder, suicidal ideation, or potential for violence; (Core)

Background and Intent: Individuals experiencing burnout, depression, substance use disorder, and/or suicidal ideation are often reluctant to reach out for help due to the stigma associated with these conditions, and are concerned that seeking help may have a negative impact on their career. Recognizing that physicians are at increased risk in these areas, it is essential that fellows and faculty members are able to report their concerns when another fellow or faculty member displays signs of any of these conditions, so that the program director or other designated personnel, such as the department chair, may assess the situation and intervene as necessary to facilitate access to appropriate care. Fellows and faculty members must know which personnel, in addition to the program director, have been designated with this responsibility; those personnel and the program director should be familiar with the institution's impaired physician policy and any employee health, employee assistance, and/or wellness programs within the institution. In cases of physician impairment, the program director or designated personnel should follow the policies of their institution for reporting.

1465

1466 1467

VI.C.1.e).(2)

VI.C.1.e).(3)

provide access to appropriate tools for self-screening; and, (Core)

provide access to confidential, affordable mental health assessment, counseling, and treatment, including access to urgent and emergent care 24 hours a day, seven days a week. (Core)

Background and Intent: The intent of this requirement is to ensure that fellows have immediate access at all times to a mental health professional (psychiatrist, psychologist, Licensed Clinical Social Worker, Primary Mental Health Nurse Practitioner, or Licensed Professional Counselor) for urgent or emergent mental health

issues. In-person, telemedicine, or telephonic means may be utilized to satisfy this requirement. Care in the Emergency Department may be necessary in some cases, but not as the primary or sole means to meet the requirement.

The reference to affordable counseling is intended to require that financial cost not be a barrier to obtaining care.

VI.C.2.	There are circumstances in which fellows may be unable to attend
VI.C.2.	work, including but not limited to fatigue, illness, family
	emergencies, and parental leave. Each program must allow an
	appropriate length of absence for fellows unable to perform their
	patient care responsibilities. (Core)
VI.C.2.a)	The program must have policies and procedures in place to
	ensure coverage of patient care. (Core)
VI.C.2.b)	These policies must be implemented without fear of negative
	consequences for the fellow who is or was unable to provide
	the clinical work. ^(Core)

Background and Intent: Fellows may need to extend their length of training depending on length of absence and specialty board eligibility requirements. Teammates should assist colleagues in need and equitably reintegrate them upon return.

1489	VI.D.	Fatigue Mitigation
1490		
1491	VI.D.1.	Programs must:
1492		
1493	VI.D.1.a)	educate all faculty members and fellows to recognize the
1494	- /	signs of fatigue and sleep deprivation; (Core)
1495		organ cranges and order aspertances,
1496	VI.D.1.b)	educate all faculty members and fellows in alertness
1497	· · · · · · · · · · · · · · · · · · ·	management and fatigue mitigation processes; and, (Core)
1498		management and rangue minganen processes, and,
1499	VI.D.1.c)	encourage fellows to use fatigue mitigation processes to
1500	11.511.0)	manage the potential negative effects of fatigue on patient
1501		care and learning. (Detail)
1501		care and rearning.
1002		

1488

Background and Intent: Providing medical care to patients is physically and mentally demanding. Night shifts, even for those who have had enough rest, cause fatigue. Experiencing fatigue in a supervised environment during training prepares fellows for managing fatigue in practice. It is expected that programs adopt fatigue mitigation processes and ensure that there are no negative consequences and/or stigma for using fatigue mitigation strategies.

This requirement emphasizes the importance of adequate rest before and after clinical responsibilities. Strategies that may be used include, but are not limited to, strategic napping; the judicious use of caffeine; availability of other caregivers; time management to maximize sleep off-duty; learning to recognize the signs of fatigue, and self-monitoring performance and/or asking others to monitor performance; remaining active

to promote alertness; maintaining a healthy diet; using relaxation techniques to fall asleep; maintaining a consistent sleep routine; exercising regularly; increasing sleep time before and after call; and ensuring sufficient sleep recovery periods.

1503		
1504	VI.D.2.	Each program must ensure continuity of patient care, consistent
1505		with the program's policies and procedures referenced in VI.C.2-
1506		VI.C.2.b), in the event that a fellow may be unable to perform their
1507		patient care responsibilities due to excessive fatigue. (Core)
1508		
1509	VI.D.3.	The program, in partnership with its Sponsoring Institution, must
1510		ensure adequate sleep facilities and safe transportation options for
1511		fellows who may be too fatigued to safely return home. (Core)
1512		
1513	VI.E.	Clinical Responsibilities, Teamwork, and Transitions of Care
1514		
1515	VI.E.1.	Clinical Responsibilities
1516		
1517		The clinical responsibilities for each fellow must be based on PGY
1518		level, patient safety, fellow ability, severity and complexity of patient
1519		illness/condition, and available support services. (Core)
1520		
1521		[Optimal clinical workload may be further specified by each Review
1522		Committee]
1523		- -

Background and Intent: The changing clinical care environment of medicine has meant that work compression due to high complexity has increased stress on fellows. Faculty members and program directors need to make sure fellows function in an environment that has safe patient care and a sense of fellow well-being. Some Review Committees have addressed this by setting limits on patient admissions, and it is an essential responsibility of the program director to monitor fellow workload. Workload should be distributed among the fellow team and interdisciplinary teams to minimize work compression.

VI.E.2.	Teamwork
	Fellows must care for patients in an environment that maximizes
	communication. This must include the opportunity to work as a
	member of effective interprofessional teams that are appropriate to
	the delivery of care in the subspecialty and larger health system.
	(Core)
	[The Review Committee may further specify]
VI.E.3.	Transitions of Care
VI.E.3.a)	Programs must design clinical assignments to optimize
	transitions in patient care, including their safety, frequency,
	and structure. (Core)
	VI.E.3.

1541 1542 1543 1544 1545	VI.E.3.b)	Programs, in partnership with their Sponsoring Institutions, must ensure and monitor effective, structured hand-over processes to facilitate both continuity of care and patient safety. (Core)
1546	VI.E.3.c)	Programs must ensure that fellows are competent in
1547	·,	communicating with team members in the hand-over process.
1548		(Outcome)
1549		
1550	VI.E.3.d)	Programs and clinical sites must maintain and communicate
1551	,	schedules of attending physicians and fellows currently
1552		responsible for care. ^(Core)
1553		
1554	VI.E.3.e)	Each program must ensure continuity of patient care,
1555		consistent with the program's policies and procedures
1556		referenced in VI.C.2-VI.C.2.b), in the event that a fellow may
1557		be unable to perform their patient care responsibilities due to
1558		excessive fatigue or illness, or family emergency. (Core)
1559		
1560	VI.F.	Clinical Experience and Education
1561		
1562		Programs, in partnership with their Sponsoring Institutions, must design

Background and Intent: In the new requirements, the terms "clinical experience and education," "clinical and educational work," and "clinical and educational work hours" replace the terms "duty hours," "duty periods," and "duty." These changes have been made in response to concerns that the previous use of the term "duty" in reference to number of hours worked may have led some to conclude that fellows' duty to "clock out" on time superseded their duty to their patients.

an effective program structure that is configured to provide fellows with educational and clinical experience opportunities, as well as reasonable

VI.F.1. Maximum Hours of Clinical and Educational Work per Week

opportunities for rest and personal activities.

Clinical and educational work hours must be limited to no more than 80 hours per week, averaged over a four-week period, inclusive of all in-house clinical and educational activities, clinical work done from home, and all moonlighting. (Core)

a in newtoevekin with their Chancering Institutions

Background and Intent: Programs and fellows have a shared responsibility to ensure that the 80-hour maximum weekly limit is not exceeded. While the requirement has been written with the intent of allowing fellows to remain beyond their scheduled work periods to care for a patient or participate in an educational activity, these additional hours must be accounted for in the allocated 80 hours when averaged over four weeks.

Scheduling

1511

1563

1564

1565 1566

1567 1568

1569 1570

1571

1572

1573 1574 \/I E 2 b\

While the ACGME acknowledges that, on rare occasions, a fellow may work in excess of 80 hours in a given week, all programs and fellows utilizing this flexibility will be required to adhere to the 80-hour maximum weekly limit when averaged over a four-

week period. Programs that regularly schedule fellows to work 80 hours per week and still permit fellows to remain beyond their scheduled work period are likely to exceed the 80-hour maximum, which would not be in substantial compliance with the requirement. These programs should adjust schedules so that fellows are scheduled to work fewer than 80 hours per week, which would allow fellows to remain beyond their scheduled work period when needed without violating the 80-hour requirement. Programs may wish to consider using night float and/or making adjustments to the frequency of in-house call to ensure compliance with the 80-hour maximum weekly limit.

Oversiaht

With increased flexibility introduced into the Requirements, programs permitting this flexibility will need to account for the potential for fellows to remain beyond their assigned work periods when developing schedules, to avoid exceeding the 80-hour maximum weekly limit, averaged over four weeks. The ACGME Review Committees will strictly monitor and enforce compliance with the 80-hour requirement. Where violations of the 80-hour requirement are identified, programs will be subject to citation and at risk for an adverse accreditation action.

Work from Home

While the requirement specifies that clinical work done from home must be counted toward the 80-hour maximum weekly limit, the expectation remains that scheduling be structured so that fellows are able to complete most work on site during scheduled clinical work hours without requiring them to take work home. The new requirements acknowledge the changing landscape of medicine, including electronic health records, and the resulting increase in the amount of work fellows choose to do from home. The requirement provides flexibility for fellows to do this while ensuring that the time spent by fellows completing clinical work from home is accomplished within the 80-hour weekly maximum. Types of work from home that must be counted include using an electronic health record and taking calls from home. Reading done in preparation for the following day's cases, studying, and research done from home do not count toward the 80 hours. Fellow decisions to leave the hospital before their clinical work has been completed and to finish that work later from home should be made in consultation with the fellow's supervisor. In such circumstances, fellows should be mindful of their professional responsibility to complete work in a timely manner and to maintain patient confidentiality.

During the public comment period many individuals raised questions and concerns related to this change. Some questioned whether minute by minute tracking would be required; in other words, if a fellow spends three minutes on a phone call and then a few hours later spends two minutes on another call, will the fellow need to report that time. Others raised concerns related to the ability of programs and institutions to verify the accuracy of the information reported by fellows. The new requirements are not an attempt to micromanage this process. Fellows are to track the time they spend on clinical work from home and to report that time to the program. Decisions regarding whether to report infrequent phone calls of very short duration will be left to the individual fellow. Programs will need to factor in time fellows are spending on clinical work at home when schedules are developed to ensure that fellows are not working in excess of 80 hours per week, averaged over four weeks. There is no requirement that programs assume responsibility for documenting this time. Rather, the program's responsibility is ensuring that fellows report their time from home and that schedules

are structured to ensure that fellows are not working in excess of 80 hours per week, averaged over four weeks.

VI.F.2.	Mandaton, Time Free of Clinical Work and Education
VI.F.2.	Mandatory Time Free of Clinical Work and Education
VI.F.2.a)	The program must design an effective program structure that
	is configured to provide fellows with educational
	opportunities, as well as reasonable opportunities for rest
	and personal well-being. (Core)
	·
VI.F.2.b)	Fellows should have eight hours off between scheduled
,	clinical work and education periods. (Detail)
	P. C.
VI.F.2.b).(1)	There may be circumstances when fellows choose to
- / (/	stay to care for their patients or return to the hospital
	with fewer than eight hours free of clinical experience
	and education. This must occur within the context of
	the 80-hour and the one-day-off-in-seven
	requirements. (Detail)
	requirements.

Background and Intent: While it is expected that fellow schedules will be structured to ensure that fellows are provided with a minimum of eight hours off between scheduled work periods, it is recognized that fellows may choose to remain beyond their scheduled time, or return to the clinical site during this time-off period, to care for a patient. The requirement preserves the flexibility for fellows to make those choices. It is also noted that the 80-hour weekly limit (averaged over four weeks) is a deterrent for scheduling fewer than eight hours off between clinical and education work periods, as it would be difficult for a program to design a schedule that provides fewer than eight hours off without violating the 80-hour rule.

VI.F.2.c) Fellows must have at least 14 hours free of clinical work and education after 24 hours of in-house call. (Core)

Background and Intent: Fellows have a responsibility to return to work rested, and thus are expected to use this time away from work to get adequate rest. In support of this goal, fellows are encouraged to prioritize sleep over other discretionary activities.

VI.F.2.d)

Fellows must be scheduled for a minimum of one day in seven free of clinical work and required education (when averaged over four weeks). At-home call cannot be assigned on these free days. (Core)

Background and Intent: The requirement provides flexibility for programs to distribute days off in a manner that meets program and fellow needs. It is strongly recommended that fellows' preference regarding how their days off are distributed be considered as schedules are developed. It is desirable that days off be distributed throughout the month, but some fellows may prefer to group their days off to have a "golden weekend," meaning a consecutive Saturday and Sunday free from work. The requirement for one free day in seven should not be interpreted as precluding a golden weekend. Where feasible, schedules may be designed to provide fellows with a weekend, or two

1593 1594

1595

1596

1597 1598

1599

1600

1601

1602

consecutive days, free of work. The applicable Review Committee will evaluate the number of consecutive days of work and determine whether they meet educational objectives. Programs are encouraged to distribute days off in a fashion that optimizes fellow well-being, and educational and personal goals. It is noted that a day off is defined in the ACGME Glossary of Terms as "one (1) continuous 24-hour period free from all administrative, clinical, and educational activities."

VI.F.3.	
VI.F.3.	Maximum Clinical Work and Education Period Length
VI.F.3.a)	Clinical and educational work periods for fellows must not
	exceed 24 hours of continuous scheduled clinical
	assignments. (Core)
	· · · · · · · · · · · · · · · · · · ·
VI.F.3.a).(1)	Up to four hours of additional time may be used for
, , ,	activities related to patient safety, such as providing
	effective transitions of care, and/or fellow education.
	(Core)
VI.F.3.a).(1).(a)	Additional patient care responsibilities must not
vi.i .3.a).(i).(a)	
	be assigned to a fellow during this time. (Core)

Background and Intent: The additional time referenced in VI.F.3.a).(1) should not be used for the care of new patients. It is essential that the fellow continue to function as a member of the team in an environment where other members of the team can assess fellow fatigue, and that supervision for post-call fellows is provided. This 24 hours and up to an additional four hours must occur within the context of 80-hour weekly limit, averaged over four weeks.

1619	VI.F.4.	Clinical and Educational Work Hour Exceptions
1620		
1621	VI.F.4.a)	In rare circumstances, after handing off all other
1622		responsibilities, a fellow, on their own initiative, may elect to
1623		remain or return to the clinical site in the following
1624		circumstances:
1625		
1626	VI.F.4.a).(1)	to continue to provide care to a single severely ill or
1627		unstable patient; (Detail)
1628		
1629	VI.F.4.a).(2)	humanistic attention to the needs of a patient or
1630		family; or, ^(Detail)
1631		
1632	VI.F.4.a).(3)	to attend unique educational events. (Detail)
1633		
1634	VI.F.4.b)	These additional hours of care or education will be counted
1635		toward the 80-hour weekly limit. (Detail)
1636		

Background and Intent: This requirement is intended to provide fellows with some control over their schedules by providing the flexibility to voluntarily remain beyond the scheduled responsibilities under the circumstances described above. It is important to note that a fellow may remain to attend a conference, or return for a conference later in

1618

the day, only if the decision is made voluntarily. Fellows must not be required to stay. Programs allowing fellows to remain or return beyond the scheduled work and clinical education period must ensure that the decision to remain is initiated by the fellow and that fellows are not coerced. This additional time must be counted toward the 80-hour maximum weekly limit.

1637		
1638	VI.F.4.c)	A Review Committee may grant rotation-specific exceptions
1639		for up to 10 percent or a maximum of 88 clinical and
1640		educational work hours to individual programs based on a
1641		sound educational rationale.
1642		
1643	VI.F.4.c).(1)	In preparing a request for an exception, the program
1644		director must follow the clinical and educational work
1645		hour exception policy from the ACGME Manual of
1646		Policies and Procedures. (Core)
1647		
1648	VI.F.4.c).(2)	Prior to submitting the request to the Review
1649	, , ,	Committee, the program director must obtain approval
1650		from the Sponsoring Institution's GMEC and DIO. (Core)
1651		. •

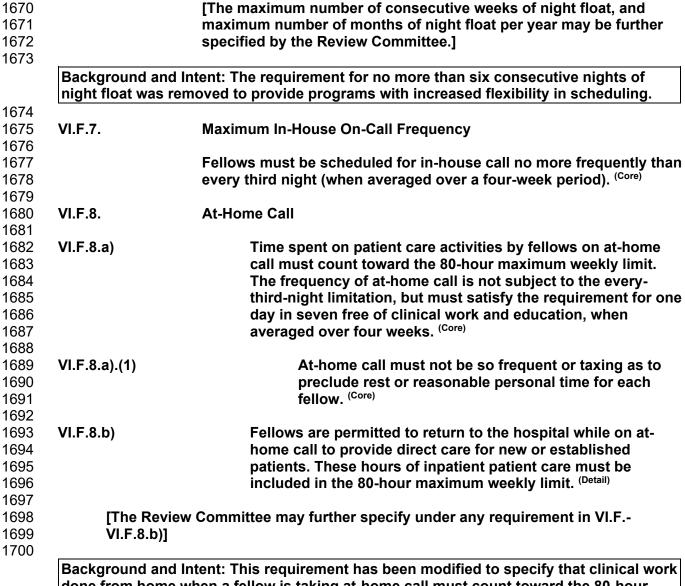
Background and Intent: The provision for exceptions for up to 88 hours per week has been modified to specify that exceptions may be granted for specific rotations if the program can justify the increase based on criteria specified by the Review Committee. As in the past, Review Committees may opt not to permit exceptions. The underlying philosophy for this requirement is that while it is expected that all fellows should be able to train within an 80-hour work week, it is recognized that some programs may include rotations with alternate structures based on the nature of the specialty. DIO/GMEC approval is required before the request will be considered by the Review Committee.

1002		
1653	VI.F.5.	Moonlighting
1654		
1655	VI.F.5.a)	Moonlighting must not interfere with the ability of the fellow
1656		to achieve the goals and objectives of the educational
1657		program, and must not interfere with the fellow's fitness for
1658		work nor compromise patient safety. (Core)
1659		
1660	VI.F.5.b)	Time spent by fellows in internal and external moonlighting
1661		(as defined in the ACGME Glossary of Terms) must be
1662		counted toward the 80-hour maximum weekly limit. (Core)
1663		•

Background and Intent: For additional clarification of the expectations related to moonlighting, please refer to the Common Program Requirement FAQs (available at http://www.acgme.org/What-We-Do/Accreditation/Common-Program-Requirements).

VI.F.6.	In-House Night Float
	Night float must occur within the context of the 80-hour and one-day-off-in-seven requirements. (Core)

1652



done from home when a fellow is taking at-home call must count toward the 80-hour maximum weekly limit. This change acknowledges the often significant amount of time fellows devote to clinical activities when taking at-home call, and ensures that taking at-home call does not result in fellows routinely working more than 80 hours per week. At-home call activities that must be counted include responding to phone calls and other forms of communication, as well as documentation, such as entering notes in an electronic health record. Activities such as reading about the next day's case, studying, or research activities do not count toward the 80-hour weekly limit.

In their evaluation of fellowship programs, Review Committees will look at the overall impact of at-home call on fellow rest and personal time.

1701 1702

1703

1704

1705

*Core Requirements: Statements that define structure, resource, or process elements essential to every graduate medical educational program.

Common Program Requirements (Fellowship) Tracked Changes Copy ©2022 Accreditation Council for Graduate Medical Education (ACGME)

†Detail Requirements: Statements that describe a specific structure, resource, or process, for achieving compliance with a Core Requirement. Programs and sponsoring institutions in substantial compliance with the Outcome Requirements may utilize alternative or innovative approaches to meet Core Requirements.

1710 1711

[‡]Outcome Requirements: Statements that specify expected measurable or observable attributes (knowledge, abilities, skills, or attitudes) of residents or fellows at key stages of their graduate medical education.

1713 1714 1715

1712

Osteopathic Recognition

- 1716 For programs with or applying for Osteopathic Recognition, the Osteopathic Recognition
- 1717 Requirements also apply (<u>www.acgme.org/OsteopathicRecognition</u>).